



## KENTUCKY BOARD OF PHYSICAL THERAPY

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### **INSTRUCTIONS FOR ENDORSEMENT CANDIDATES PHYSICAL THERAPIST & PHYSICAL THERAPIST ASSISTANT**

#### **TO QUALIFY FOR, AND MAKE APPLICATION:**

1) You must have successfully completed a CAPTE ACCREDITED Program in Physical Therapy. Educational Program Director Letter: A letter from the Program Director on **official school letterhead with seal** and mailed directly from the school to KY Board of PT shall include the following information: (1) Full name of applicant; (2) Completion of all academic and clinical requirements of a CAPTE accredited program; (3) Date of completion; and (4) Degree obtained.

2) Complete and return the enclosed application to the board office along with a cashier's or certified check or money order in the amount of **\$200.00** payable to the "Kentucky Board of Physical Therapy." This is a non-refundable fee. Do not send cash or personal check. If you do, the check will be returned and delay your application.

3) You must hold an active PT/PTA license in at least one jurisdiction. Request a verification of license from every state in where you have been licensed, current or lapsed/expired. We require Verifications for all licenses in the healthcare field, not just physical therapy. Please check in advance with each board to determine if there is a fee for this administrative service. *The jurisdiction is to return the verification of license directly to this Board.*

4) Applicants for licensure by endorsement must have successfully completed the National Physical Therapy Examination (NPTE). Exam scores may be transferred to Kentucky *only* by the FSBPT Score Transfer Service. Request your scores online at [www.fsbpt.org](http://www.fsbpt.org) then click on "Score Transfer." You must know your candidate ID number and date of examination which may be obtained from the licensure board in the state where you were examined.

To pass, the score required for persons examined before 07/93 is equal to a -1.5 standard deviation below the National Average Raw Score set equal to a "converted 75." Beginning with the 07/93 NPTE, Kentucky requires a criterion referenced passing score set equal to 600 within a scale of 200-800. A person who received less than a '600' criterion referenced score beginning with the 07/93 exam cannot be licensed or work in Kentucky until he or she has achieved a criterion referenced passing score on the NPTE and been issued a Kentucky PT license or PTA certificate.

Please note that beginning July 1996, all states had adopted criterion referenced scoring. Therefore, the raw score passing point/exam is not relevant to endorsement candidates who took the exam as of 07/01/96.

5) Complete a course approved by the Kentucky Cabinet for Health and Family Services (CHFS) for **TWO (2) or** more hours on the transmission, control, treatment & prevention of human immunodeficiency virus infection, HIV and AIDS. A link to the approved courses is found on our website. Courses must be specific to physical therapy or approved for all licensed health professions. For further instructions refer to "HIV/Aids Education Course" information sheet.

6) **Jurisprudence Exam** required: Applicants for licensure are required to complete Kentucky's Jurisprudence Examination (JE) which is an open book exam on our Practice Act. You may take this exam online at <http://pt.ky.gov> Application and fee for licensure must be received in Board office **before** you are eligible to take this exam.

*NOTE: Criminal background check(s) are now conducted on each applicant. **Each report is to confirm your response to the question concerning convictions on your application form. It is critical that you include ALL convictions, not merely felony convictions. All convictions must be listed, not just in the last five years. Do not list minor traffic violations that do not include any form of substance abuse.***