



KENTUCKY BOARD OF PHYSICAL THERAPY

Steve L. Beshear
Governor

312 Whittington Parkway, Suite 102
Louisville, Kentucky 40222
Phone (502) 429-7140
Fax (502) 429-7142
<http://pt.ky.gov>

Scott D. Majors, Esq.
Executive Director

MINUTES OF MEETING May 15, 2014

Board Members: Linda Pillow, PT, Chair
Karen Craig Ogle, PT, Chair-Elect
Ron Barbato, PT
Charles "Chuck" Clark, PT
Troy Grubb, PT
Virginia Johnson, Public Member
Tina Volz, PT

Board Staff: Scott D. Majors, Executive Director
Stephen Curley, Investigator

Board Agents: Mark R. Brengelman, Esq., Board Counsel
Brian Fingerson, RPh, IPTPC Director

KPTA Liaison: Janice Kuperstein, PT

A meeting of the Kentucky Board of Physical Therapy was called to order by Board Chair, Linda Pillow, at 9:03 a.m. on Thursday, 05/15/14, at the Board office. A quorum was present.

Minutes for Previous Regular Meeting

Following review, Mr. Grubb made the motion to approve the minutes of the Board meeting of 03/20/14, seconded by Mr. Barbato, which carried.

Board Discussions, Committees and Opinion Requests

Policy and Procedure Manual

Ms. Pillow and Mr. Majors reported that a draft of new Board procedure #103 had been circulated to KPTA Liaison Janice Kuperstein which addresses the role, relationship, objective and procedure of the KPTA Liaison relative to the Board, and Dr. Kuperstein approved of this draft. Following discussion, Mr. Barbato made the motion for the Board to adopt proposed Board procedure #103. This motion was seconded by Ms. Volz, which carried.

Ms. Pillow and Mr. Majors reported that the Board's Policy and Procedure Manual is badly outdated and in need of complete review. Following discussion, Ms. Ogle made the motion to appoint Ms. Volz, Mr. Grubb, the Board's Legal Counsel, and Board staff to a Policy and Procedure Manual Review Committee; for this Committee to examine all of the Board's existing written policies and procedures to determine whether revisions are warranted; and, if so, to offer the Board specific recommendations as to these revisions. Mr. Barbato seconded this motion, which carried.

Telehealth Regulation

Mr. Brengelman and Mr. Majors reported that the Legislative Research Commission (“LRC”) staff had suggested further amendments to the Board’s proposed telehealth regulation, 201 KAR 22:160. Consequently, this regulation was deferred from legislative committee review in both April and May. Following the Board’s detailed review and discussion of each suggested amendment, Mr. Brengelman and Mr. Majors were instructed to relay to LRC staff the Board’s response to these suggestions and to attempt to have this latest version of the proposed regulation rescheduled for legislative committee review in June.

Monitoring Procedure and Requirements

Mr. Curley provided a detailed report concerning the projected expense associated with developing and maintaining the Board’s proposed web-based electronic spreadsheet for monitoring reports and alternative payment options proposed by the development team with Kentucky.Gov. Following discussion, Mr. Barbato made the motion for the Board to approve payment to Kentucky.Gov based on its proposal for a total build expense of \$11,259.00 with \$0.00 upfront costs, a \$100.00 fee assessed for each monitoring visit, and a recurring monthly fee of \$188.00 to be paid until the total build cost had been satisfied. This motion was seconded by Ms. Volz, which carried.

FSBPT Activities/Issues

Mr. Majors reported that FSBPT would fully fund the registration fee and travel expenses for Ms. Volz (as Primary Voting Delegate), Ms. Ogle (as Alternative Voting Delegate), and Mr. Majors (as the Board’s Administrator/Executive Director) to attend FSBPT’s Annual Meeting and Delegate Assembly scheduled for 09/18-20/14 in San Francisco, California. Mr. Majors also reported that the Board could cover the travel expenses of up to three additional Board members. Mr. Clark and Mr. Grubb advised that they would not be able to attend. Ms. Pillow, Mr. Barbato, and Ms. Johnson advised they would like to attend. Mr. Majors advised he would check on registration details and provide this information to the members in the near term.

Mr. Majors reported that June 20, 2014, was FSBPT’s deadline for filing motions with its Resolutions Committee to be scheduled for the 2014 Delegate Assembly. No further discussion on this point was held.

Mr. Majors circulated to the members copies of the most recent reports and materials for: (a) FSBPT’s Board of Directors; (b) FSBPT’s 2014 Legislative Update; (c) FSBPT’s Performance Evaluation Tool (PET) for Foreign-Educated physical therapists on supervised clinical practice; (d) the Planned Learning and Assistance Network (“PLAN”) sponsored by the Foreign Credentialing Commission on Physical Therapy (“FCCPT”); and (e) FSBPT’s Exam Licensure and Disciplinary Database (“ELDD”). As noted in the ELDD materials, Mr. Majors reported that the Kentucky Board of Physical Therapy was one of only eight member boards nationwide which received FSBPT’s highest rating in the three reporting categories of discipline, licensure and applicant scores, which also earned Kentucky a top overall score.

Opinion Requests

The Board reviewed the following opinion requests:

(1) Jamie Hoskins, PTA, whether it is within a physical therapist assistant’s scope of practice to score a patient using fundamental independence measure (FIM) and to document the patient’s score(s)? Following discussion, the Board instructed staff to advise that, if properly trained, anyone may conduct a FIM and document a score, as such competence to perform an FIM is not exclusive to a health care practitioner. The Board also instructed staff to advise that a physical therapist assistant would be permitted to perform this procedure as within her/his scope of practice as long as the physical therapist assistant is merely gathering data while performing an FIM and otherwise complies with the Code of Ethical Standards set forth in 201 KAR 22:053 Section 1(1)(b), which requires all physical therapists and

physical therapist assistants to practice within the scope of the credential holder's training, expertise and experience.

(2) Aman Handa, PT, whether, as a foreign-educated applicant, he may obtain an exemption from the requirement for supervised clinical practice based on his prior experience as a certified clinical instructor? Following lengthy discussion, the Board instructed staff to advise Mr. Handa that his request was respectfully denied, as the Board is not authorized to grant such a request, or otherwise conferred the discretion to grant such a request, pursuant to the clear and unambiguous language of the governing administrative regulation, 201 KAR 22:070 Section 1(2)(g).

(3) Selena McGill, OTR/L, CHT, whether transcranial direct current stimulation ("tDCS") is within the scope of practice for a physical therapist in Kentucky? To assist in its consideration of Ms. McGill's opinion request, the Board reviewed complete copies of two research articles on the use of tDCS as well as a video on applying tDCS, all of which Ms. McGill provided to Mr. Grubb on May 14. Furthermore, during its meeting on May 15 the Board received live input via teleconference from Justin Elliot, APTA's Director of State Government Affairs, and Lisa Culver who works in APTA's Practice Department.

Following further discussion, the Board instructed staff to respond by advising as follows:

The use of tDCS is within the scope of practice for a physical therapist in Kentucky; however:

- (a) as the use of tDCS requires post-graduate specialized training, the physical therapist who uses tDCS must comply with the Code of Ethical Standards set forth in 201 KAR 22:053 Section 1(1)(b), which requires all physical therapists to practice within the scope of the credential holder's training, expertise and experience;
- (b) the use of tDCS must be within the patient's physical therapy plan of care;
- (c) there must be evidence presented by the patient to support the intervention of tDCS (i.e., to manage or alleviate a patient's chronic pain, to treat a patient's restriction in movement, etc.); and
- (d) tDCS may not be used by a physical therapist to assess or treat a patient's behavioral issues or a patient's depression.

(4) Micah Grace, Anchor Virtual Services, inquiring as to what conditions a physical therapist needs to meet in order to provide non-custom diabetic shoes and inserts, and whether a physical therapist assistant may provide these services, assuming proper supervision? Following discussion, the Board instructed staff to advise that, assuming the physical therapist complies with the Code of Ethical Standards set forth in 201 KAR 22:053 Section 1(1)(b), which requires all physical therapists and physical therapist assistants to practice within the scope of the credential holder's training, expertise and experience, then – yes – a licensed physical therapist may provide non-custom diabetic shoes and inserts in Kentucky. Furthermore, assuming a physical therapist assistant who is certified in Kentucky similarly complies with the provision of the Code of Ethical Standards quoted above, and also assuming the physical therapist assistant is properly supervised by a licensed physical therapist, the physical therapist assistant may also provide such devices in Kentucky as long as any evaluation that may involved in the provision of these devices is conducted by the physical therapist assistant's supervising physical therapist.

Civil Matters and Investigations

2010 Complaint Committee

C2010-23: The credential holder in this action, Mr. Stephen Barton, appeared before the Board, without counsel, to review the terms of a proposed written settlement agreement ("agreement") relating to his application for reinstatement. Pursuant to this agreement, Mr. Barton's license would be reinstated upon

completion of various terms within six months. These terms include, but are not limited to: (a) continued successful participation in IPTPC, which shall include drug and alcohol tests at Mr. Barton's expense; (b) completion of FSBPT's Practice Examination and Assessment Tool ("PEAT"); (c) submission to the Board a written remediation plan which identifies the strengths and weaknesses of Mr. Barton's current knowledge of physical therapy; and (d) completion of all continued competency requirements and procedures otherwise required of reinstatement applicants, including the completion of a written reinstatement application and payment of the associated fee. Once reinstated, Mr. Barton's license would be placed on probation for a period of five years and he would be required to: (a) file with the Board a written agreement to practice physical therapy under the direct supervision of a physical therapist licensed by the Board for a period not to exceed six months; (b) have the Board approve this supervision agreement; and (c) have his entire practice monitored by a Board-approved monitor on a quarterly basis for the five year probationary period.

As Board Chair, Ms. Pillow reviewed each material term of the agreement with Mr. Barton, who acknowledged his understanding, assent, and agreement to all terms of the agreement. After providing Mr. Barton full opportunity to have his questions addressed by the Board, and following discussion, Mr. Clark made the motion for the Board to approve and file of record the subject agreement. This motion was seconded by Ms. Ogle, which carried.

2013 Complaint Committee

BIC2013-15: The Complaint Committee reported that no action in this case was needed at this time, and the case will be docketed for the Board's consideration at the July meeting.

C2013-30: The Complaint Committee reported that this case remains ongoing as to allegations of possible fraud and/or misrepresentation, but since the last Board meeting the investigation has also uncovered allegations of possible sexual abuse or harassment based on conduct which may have occurred in Tennessee. Following discussion, Ms. Ogle made the motion to refer the information relating to these allegations to the Tennessee Board of Physical Therapy for whatever action it deems appropriate. This motion was seconded by Mr. Barbato, which carried.

C2013-31: The Complaint Committee reported that this case is ongoing.

C2013-129: The Complaint Committee reported that this credential holder is participating in IPTPC, per the terms of a temporary suspension order of the Board, and that no further action was needed at this time.

C2013-133: Mr. Brengelman reported that the action has not been resolved informally to date and, consistent with the Board's authorization given at the last meeting, he filed a civil action in circuit court seeking a permanent injunction and final order to enjoin the subject fitness center from any further term protection violations. Mr. Brengelman expressed the hope that the action can be resolved by the Board's July meeting.

CE2013-72: The Complaint Committee recommended and moved to dismiss this action, as the credential holder has since complied with the 2013 renewal requirements relating to continued competency. Following discussion, Ms. Volz seconded this motion, which carried.

CE2013-100: The Complaint Committee reported that the credential holder in this action has since complied with the 2013 renewal requirements relating to continued competency, but did so in an untimely manner following the filing of a Board order. Accordingly, the Complaint Committee recommended and moved that the private admonition previously issued in this action for failure to comply with the 2013 continued competency requirements be replaced with a private admonition for failure to timely comply with the Board's order, and that the credential holder be fined the amount of \$500.00. Following discussion, Ms. Volz seconded this motion, which carried.

CE2013-102: Based upon information provided by Board Counsel and its Executive Director, the Complaint Committee reported that this credential holder has since complied with the 2013 continued competency requirements by remitting her \$1,900.00 fine for CE deficiency and her \$25.00 return check fee. Accordingly, the Complaint Committee recommended and moved that the case be dismissed. This motion was seconded by Ms. Volz, which carried.

CE2013-95 and CE2013-128: Pursuant to KRS 61.810(1)(j), Mr. Grubb made the motion for the Board to retire into closed session to deliberate regarding individual adjudications and to consider Recommended Orders of Default filed in both CE2013-95 and CE2013-128 by the Hearing Officer, Assistant Attorney General Jim Dickinson Hearing Officer. This motion was seconded by Ms. Johnson, which carried, and the Board retired into closed session. Ms. Pillow and Mr. Clark, as members of the Complaint Committee which considered these two cases during the investigative stages, did not participate in the Board's deliberations in closed session.

Mr. Grubb made the motion for the Board to come out of closed session, seconded by Ms. Volz, which carried.

Following discussion and consideration, and as to both CE2013-95 and CE2013-128, Mr. Barbato made the motion for the Board to: (a) adopt the Findings of Fact, Conclusions of Law and Recommendation submitted in Hearing Officer Dickinson's Report and Recommended Orders in each case, respectively, both of which were filed with the Board on 03/07/14; and (b) enter Final Orders through its Acting-Chair, Ms. Ogle, which are consistent with the Hearing Officer's Recommended Orders. This motion was seconded by Ms. Johnson, which carried.

2014 Complaint Committee

C2014-01: The Complaint Committee reported that this case is ongoing.

C2014-03: The Complaint Committee reported that this credential holder has agreed to, and signed, the Board's proposed settlement agreement. Thus, the Complaint Committee recommended and moved that this settlement agreement be approved and adopted by the Board and the case be dismissed. This motion was seconded by Ms. Johnson, which carried.

C2014-04: The Complaint Committee reported that, following the report provided at the last meeting, this credential holder entered a guilty plea to the reduced charge of attempted theft by unlawful taking, with the imposition of a \$200 fine, plus court costs, and an order to refrain from entering any of the chain stores of the subject establishment. Based on this subsequent information, the Complaint Committee recommended and moved that the full Board close the case due to insufficient evidence of a violation of the Board's practice act and corresponding regulations. This motion was seconded by Mr. Barbato, which carried.

C2014-05: The Complaint Committee reported that this case is ongoing.

C2014-06: The Complaint Committee reported that an investigation in this case revealed that a veterinary clinic may have committed a term protection violation by advertising "physical therapy" services. Accordingly, the Complaint Committee recommended and moved that the Board authorize Board Counsel to contact the subject company and offer to resolve the case through an informal letter agreement. This motion was seconded by Mr. Grubb, which carried. Mr. Majors excused himself from the room during all discussion and recused himself from any further proceedings concerning this case.

C2014-07: The Complaint Committee reported that this new case involves allegations of possible fraud and/or material misrepresentation in the delivery of professional services. The Complaint Committee granted the credential holder's request to personally appear before the Committee, with counsel, on 05/14/14 to address the allegations. After summarizing the discussion which took place during that appearance, the Complaint Committee offered no recommendation and made no motion. Following

discussion, Mr. Grubb made the motion for the Board to authorize that an investigation be opened. This motion was seconded by Ms. Volz, which carried.

C2014-08: The Complaint Committee reported that this new case involves allegations of possible misconduct resulting from an alleged sexual assault of an elderly resident, and that local law enforcement has opened a criminal investigation. Following consideration, the Complaint Committee recommended and moved for the Board to authorize that an investigation be opened. This motion was seconded by Mr. Grubb, which carried.

C2014-09: The Complaint Committee reported that information had been brought to the attention of Board staff concerning a possible term protection violation by a physician's practice by advertising "physical therapy" services without a licensed physical therapist on staff. Following discussion, the Complaint Committee recommended and moved that no action be taken in view of the Kentucky Supreme Court's decision of April 23, 2009, involving the Board and Dubin Orthopedic Center PSC. This motion was seconded by Mr. Barbato, which carried.

C2014-10: The Complaint Committee reported that this new case involves allegations of possible inappropriate touching of a patient and other boundary violations during treatment. Following consideration, the Complaint Committee recommended and moved that the Board authorize that an investigation be opened. This motion was seconded by Mr. Grubb, which carried.

C2011-08: The Complaint Committee reported that a complaint was filed in this case in 2011, and the Board subsequently dismissed the case due to insufficient information to support a violation of the Board's practice act and corresponding regulations. The Complainant in this action submitted an email to Board staff on 05/01/14 which referred to a document the Complainant alleges demonstrates that the subject credential holder committed a violation of KRS 327.200, which sets forth conditions that must be met by a credential holder who practices by telehealth. The Complaint Committee determined that there was no information in the investigative file to suggest that the credential holder practiced telehealth, or that telehealth was involved in this action in any fashion, and thus this statutory provision did not apply. Additionally, the Complaint Committee determined that this same document referenced by the Complainant was considered as a part of the Board's investigation which resulted in the previous dismissal, and therefore no new or additional information was now being provided to the Board that would support the step of re-opening or reconsidering the Board's prior decision. Accordingly, the Complaint Committee recommended and moved that the Board deny Complainant's request to have the case re-opened or reconsidered by the Board at this time. This motion was seconded by Mr. Barbato, which carried.

IPTPC Report

Mr. Fingerson presented the IPTPC report dated 05/08/14. IPTPC cases which previously have come to the attention of the Board, or were discussed at length during the Complaint Committees' reports, were reviewed.

Update on Monitoring Probations

The Board noted the following credential holders who are presently being monitored: James Rick Roe, PT; Ron Cole, PT; Lawrence Tatem, PT; Jon-Mark French, PTA; Andreanna Gibbs, PTA; Art Nitz, PT; Lori Oakley, PTA; Jeremy Kruger, PT; and Tiffiney S. Bentley, PT. Monitor reports were submitted by the Board-appointed monitors and considered by the Board for Mr. Roe; Mr. Cole; and Ms. Oakley.

The Board also considered reports from Mr. Fingerson and Mr. Barbato in response to Mr. Roe's request to be relieved from all terms remaining to be completed with respect to his settlement agreement and probationary period. Following discussion, Ms. Ogle made the motion for the Board to relieve Mr. Roe from the remaining terms and conditions pertaining to his IPTPC obligations and his monitoring visits, but to not disturb the remaining terms and conditions set forth in this settlement agreement, including his

requirement to complete his probationary period. This motion was seconded by Ms. Johnson, which carried.

Additionally, the Board considered a report from Mr. Grubb in response to Mr. Cole's request to be relieved from all terms remaining to be completed with respect to his settlement agreement and probationary period. Following discussion, Ms. Volz made the motion to deny the request at this time. This motion was seconded by Ms. Ogle, which carried.

Finally, Board staff reported that Ms. Bentley's reinstatement application to practice Physical Therapy in Kentucky was approved on 04/25/14. Per paragraph 9, page 5, of her settlement agreement dated 09/16/10, she was required to provide the Board at least 30 days advance written notice of her intent to begin employment in Kentucky, and this practice is to be supervised by a Board-approved monitor. Following discussion, the Board provided staff a list of physical therapists for staff to contact and determine whether they would agree to serve as Board monitors in this case.

REPORTS AND OTHER BUSINESS

Legal Report

Status of Proposed Regulation and Proposed Amendments to Regulations

Mr. Brengelman provided a status report, including tentative legislative committee meetings, concerning the Board's proposed amendments to 201 KAR 22:001 (Definitions); 201 KAR 22:020 (Temporary Permits and Out-of-State Supervision); and 201 KAR 22:040 (Verification of Continued Competence for Reinstatement Applicants).

Personal Services Contract:

Request for Contract Renewal and Increase in Contract Reimbursement

Mr. Brengelman circulated a copy of his current resume and a written request that his personal services contract, which is set to expire on 06/30/14, be renewed by the Board through 06/30/16, and that his hourly rate for legal services provided to the Board during FY 2015-2016 be increased to \$125.00 per hour for all services rendered, as opposed to the present tiered arrangement for non-litigation services. Following discussion and consideration, Mr. Barbato made the motion that, in lieu of renewing the personal services contract for legal services, the Board seek to create a new permanent, part-time, general counsel employee position; that the Board conduct a special meeting on 06/12/14 to conduct interviews of interested applicants; and, depending on the results of those interviews, that the Board appoint a new employee to this position. This motion was seconded by Ms. Volz, which carried. Mr. Brengelman excused himself from the room and was not present during any portion of this discussion.

KPTA Liaison to KBPT Report

Dr. Kuperstein reported that KPTA's Continued Competency Committee was scheduled to meet in June to update the continued competency requirements and to examine the current structure in place for corporate rates. She also reported that KPTA's Legislative Committee was scheduled to meet to discuss the 2015 legislative session, and that the topic of transitioning from "certification" to "licensure" for physical therapist assistants would be discussed. Ms. Karen Ogle will also be invited to this meeting as the KBPT representative to KPTA. Finally, she reported that KPTA would meet again in June and discuss with members of its ATC Task Force the matter of the Kentucky Athletic Trainers' initiative to amend KRS 311.903 to permit athletic trainers to bill for services provided to an athlete.

KBPT Liaison to KPTA Report

Ms. Ogle reported that the KPTA Annual Conference is scheduled for 09/26-27/14, and that all voting will be conducted electronically during the business meeting of the Conference.

Director's Report

Financial Report

The Board reviewed monthly, quarterly and 2014 YTD annual FAS3 financial report addressing the Board's revenues and expenditures.

KBPT Office Space

Mr. Majors presented a report detailing four options being discussed between representatives of the property owner (Jefferson Development Group), representatives of the Real Property Division of the Department of Finance, and Board staff concerning future expansion plans for the Board's office space. Mr. Majors agreed to provide the Board an update at the next meeting.

KBPT Staff Position

Mr. Majors reported that he had completed the interview process for the Board's new Executive Secretary III position and he was now prepared to discuss individual applicants for possible appointment. Following discussion, Mr. Barbato made the motion for the Board to retire into closed session to conduct discussions which might lead to the appointment of an individual employee, per KRS 61.810(1)(f). This motion was seconded by Ms. Ogle, which carried, and the Board retired into closed session.

Ms. Ogle made the motion for the Board to come out of closed session, seconded by Ms. Johnson, which carried. Following discussion, Mr. Barbato made the motion to authorize Board staff to offer the non-merit Executive Secretary III position to Krista Barton starting at the mid-point for a grade 12 position, followed by the state's 5% increment after six months of satisfactory performance. Ms. Volz seconded this motion, which carried.

Miscellaneous Reports

Mr. Majors circulated information and materials for Board review concerning: (a) the NPTE Comment Summary and Candidate Satisfaction Survey Report for the 1st Quarter of 2014; (b) a Professional/Problem-Based Ethics Course sponsored by the Center for Personalized Education for Physicians (CPEP) ProBE Program; (c) a Malpractice Report from the Department of Insurance for the 1st Quarter of 2014; and (d) a meeting held on 04/26-27/14 by FSBPT's Licensure Compact Advisory Task Force

KBPT Website Design: FSBPT's Input

Mr. Majors reported that a representative with FSBPT has not yet contacted Board staff concerning an evaluation of the Board's website in an effort to increase its consumer-friendliness. Mr. Majors has requested FSBPT to conduct this evaluation, which is expected to be scheduled in the near future.

KBPT Records Retention and Destruction Procedure

Mr. Majors reported that executive directors with various regulatory boards met on 04/22/14 with Jim Cundy, Manager for the State Records Branch, Public Records Division, Kentucky Department for Libraries and Archives ("KDLA"), to discuss the adoption of a uniform policy for regulatory boards concerning the retention, archiving and destruction of business records. Mr. Majors stated that he had agreed to assist Mr. Cundy in drafting this uniform policy and to seek its approval. Mr. Cundy also

discussed the services offered by KDLA to help regulatory boards transition from paper documents to paperless data, as well the migration of business data from one electronic format to another to address obsolescence.

KBPT School Presentations: Applications and Jurisprudence Examinations

Mr. Majors provided a report concerning school presentations conducted, and scheduled to be conducted, by Board staff relating to initial license application and the administration of the Jurisprudence Examination.

Conferences Relating to Physical Therapy

The Board reviewed the following schedule of upcoming conferences:

- a. APTA -- "NEXT" Conference (formerly Annual Conference and Exposition)
(06/11-14/14 – Charlotte, NC)
- b. FSBPT -- Licensure Compact Advisory Task Force – 2014 Meeting #2
(07/12-13/14 – Alexandria, VA)
(Scott Majors – KBPT Representative)
- c. FSBPT – Leadership Issues Forum ("LIF")
(08/02-03/14 – Alexandria, VA)
(Tina Volz and Karen Ogle – KBPT Representatives)
- d. CLEAR -- 2014 Annual Educational Conference
(09/08-13/14 – New Orleans, LA)
(Stephen Curley – KBPT Representative)
- e. FSBPT -- 2014 Annual Meeting, Conference and Delegate Assembly
(09/18-20/14 – San Francisco, CA)
- f. FARB – 2014 Attorney Certification Seminar
(10/03-05/14 – Annapolis, MD)
- g. FSBPT -- Ethics and Legislation Committee – 2014 Meeting #2
(11/01-02/14 – Alexandria, VA)
(Scott Majors – KBPT Representative)
- h. CAPTASA – 2015 Conference Workshop
(01/30-31/15 – Lexington, KY)
- i. FSBPT -- 2015 Annual Meeting, Conference and Delegate Assembly
(10/15-17/15 – Orlando, FL)

New licensees/reinstatements/renewal applications

Ms. Volz made the motion to review, approve and ratify the lists of persons issued licenses and certificates since the last meeting, as well as a list of examinees and reinstatements. This motion was seconded by Mr. Barbato, which carried. The lists are attached to these minutes.

A motion was made by Mr. Barbato to adjourn the meeting at 5:24 p.m. The motion was seconded by Ms. Volz, which carried.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'S. Majors', with a stylized flourish at the end.

Scott D. Majors
Executive Director