



KENTUCKY BOARD OF PHYSICAL THERAPY

Steve L. Beshear
Governor

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Scott D. Majors, Esq.
Executive Director

MINUTES OF MEETING July 29, 2013

Board Members Present: Charles "Chuck" Clark, PT, Chair
Linda Pillow, PT, Chair-Elect
Peggy Block, PT
Troy Grubb, PT
Virginia Johnson
Karen Craig Ogle, PT
Tina Volz, PT

Board Staff: Scott D. Majors, Executive Director
Donna Sims, Licensure Coordinator
Stephen Curley, Investigator

Board Agents: Mark R. Brengelman, Esq., Board Counsel

Guests: Brian Fingerson, RPh

A meeting of the Kentucky Board of Physical Therapy was called to order by Board Chair, Chuck Clark, at 9:00 a.m., on Monday, July 29, 2013, at the Board office. A quorum was present.

Reappointments

Chuck Clark recognized Troy Grubb and Virginia Johnson as each having been reappointed to the Board by Governor Steve Beshear for four year terms. Donna Sims, a notary public, administered the oath of office to Mr. Grubb and Ms. Johnson.

Minutes

Following discussion of amendments suggested by Troy Grubb, motion was made by Tina Volz, seconded by Linda Pillow, to approve the minutes of the Board meeting of May 16, 2013, as amended. Motion carried.

In-Service Training

Jim Herrick, Assistant Attorney General, offered the Board and its staff a 45 minute PowerPoint presentation concerning Kentucky's Open Records Act and Open Meetings Act. Handouts were distributed to the attendees.

Board Discussions, Committees and Opinion Requests

First Steps Discussion

At the request of Amy Martin, PT, Pediatric Therapy Specialists, Inc., the Board scheduled a discussion concerning various questions presented by Ms. Martin relating to recommended practices directed by the First Steps program. In addition to Ms. Martin, the following individuals appeared for this discussion: Dr. Connie White, Division Deputy Director of Maternal and Child Health, Cabinet for Health and Family Services, Department of Public Health; Paula Goff, Part C Coordinator for First Steps; Tammie Isenberg, Assistant Part C Coordinator for First Steps; Holly Fennell, PT, First Steps Program; Jennifer Clause, PT, Independent Contractor with First Steps; Lauren Thomas, PT, Owner of Theraplay; Laura Pope, PT, Kinetic Kids, Inc.; and Beth Ennis, PT, EdD, PCS, ATP, Associate Professor at Bellarmine University.

Following lengthy discussion, the Board advised Ms. Martin that the Board's regulations are written in general nature and are not intended to address or encompass every particular situation that is presented to the Board. Moreover, the Board emphasized that, if a credential holder has concerns whether it is appropriate to perform a particular practice that may be asked of them, the credential holder should address those concerns by first determining whether the practice is within the skill, training and experience of the credential holder to perform, which will differ with each credential holder. Additionally, practices relating to billing, the Board continued, are generally payor specific issues that should be addressed with the payor in question. Finally, the Board offered to publish an article in the next newsletter that addressed these issues in summary fashion.

Healthcare Capacity Workforce Study Briefing

Mr. Brengelman offered a report, and provided materials, concerning the Healthcare Capacity Workforce Study Briefing he attended on 05/22/13. Mr. Brengelman also advised that a conference call was scheduled on 08/01/13 to further discuss issues related to the Kentucky Health Benefit Exchange, and Board members were invited to participate.

CBA WebEx – Minimum Data Set

Mr. Majors offered a report concerning a FSBPT Council of Board Administrators' WebEx conducted on 05/22/13 which addressed the Joint FSBPT/APTA Minimum Dataset Taskforce. PowerPoint slides discussed during the WebEx were also made available to the Board members for review. Mr. Majors also advised that a conference call was scheduled on 08/07/13 during which he intended to discuss the Board's collective assessment of the Minimum Data Set initiative with FSBPT Vice-President Mark Lane and Kathy Arney, PT, a North Carolina practitioner who is working with FSBPT on this initiative.

FSBPT's Ethics and Legislation Committee

Mr. Majors offered a report concerning a telephonic meeting of FSBPT's Ethics and Legislation Committee held on 05/22/13. The Committee continues to discuss the issue of licensure portability and, specifically, the concept of a Physical Therapy "Compact" similar to the Nurse Licensure Compact. Mr. Majors also reported that the Committee was expected to meet in person on 08/24–25/2013, and he agreed to provide the Board with an update at the next meeting.

Meeting with Rep. Ben Waide and Lobbyist Leigh Ann Thacker

Mr. Clark and Mr. Majors offered a report concerning a meeting held with Rep. Ben Waide and KPTA Lobbyist Leigh Ann Thacker held on 05/30/2013 in Louisville.

FSBPT's Board Member and Administrator Training

Ms. Volz and Mr. Majors offered a report concerning FSBPT's Board Member and Administrator training held in Alexandria, Virginia on 06/06–08/2013.

Proposed Telehealth Regulation

Mr. Brengelman provided a summary report of draft language for an administrative regulation on telehealth. Following considerable review and discussion, the Board concluded it was appropriate to table the proposed telehealth regulation and to refer the matter to a committee for further review, with recommendations (if any) to be submitted to the Board later this year. The Board also discussed having this committee's first in-person meeting scheduled shortly after the FSBPT annual conference in October, so any telehealth initiatives identified/discussed during that conference could be brought to the committee's attention during its first meeting. Finally, the Board agreed it would be beneficial to seek contribution from KPTA in this endeavor, and Mr. Majors was thus instructed to determine whether KPTA would be interested in selecting a few of its members to join this committee to examine the issue of telehealth in Kentucky and, if feasible, to recommend specific language for the Board to consider for an administrative regulation. Board members who agreed to serve on this committee include: Chuck Clark, Board Chair; Linda Pillow, Chair-Elect; Troy Grubb, and Karen Ogle. Mark Brengelman, Board counsel, will also participate and Mr. Majors will provide staff support.

Monitoring Procedures and Requirements

Mr. Grubb offered a report of a meeting of a monitoring committee held on 07/08/13. Members of this committee who were present included Mr. Grubb, Tina Volz, Debra Turner, Ron Barbato, Mark Brengelman, Stephen Curley, and Scott Majors. Mr. Grubb advised that the committee was working on minor changes to the form and substance of the electronic spreadsheet to be used by Board monitors in the preparation of their reports filed with the Board. Additionally, Mr. Grubb advised that Board staff is working with the developers of Kentucky.Gov to determine whether it is feasible to have confidential data uploaded, through an encrypted and password protected process, onto a web-based excel spreadsheet. If feasible, the committee recommended implementing a limited "trial/test" process using three experienced Board monitors and, if successful, to go "live" with this process in early 2014. Mr. Curley stated he would check with the developers and provide the Board a feasibility report at the next meeting.

Therapy Team Educational Services

Mr. Majors circulated to the Board marketing materials for Therapy Team Educational Services, which offers remediation services to unsuccessful exam candidates. Linda Pillow and Peggy Block also shared with the Board information concerning other remediation programs that had been brought to their attention, including Scorebuilders and TherapyEd. The Board was also provided a copy of a resource paper prepared by FSBPT concerning the availability of ethics remediation and effective delivery mechanisms for physical therapy licensing boards. Following discussion, the Board decided not to identify specific remediation programs for exam candidates out of concern that such identification may leave the candidates with an erroneous impression that a particular program was specifically endorsed by the Board.

FTC vs. North Carolina State Board of Dental Examiners & Rosemond vs. KBEP

Mr. Brengelman and Mr. Majors offered a report and analysis of the case decision for *FTC vs. North Carolina Board of Dental Examiners* and also provided the Board copies of articles which discussed the case of *Rosemond vs. Kentucky Board of Examiners of Psychology*.

APTA Standards of Practice: Use of "Discharge" vs. "Episode of Care"

Peggy Block offered a report that APTA's 2013 House of Delegates voted to cease reference to "discharge" from the profession's lexicon as the term to describe conclusion of an episode of care. Instead, APTA will incorporate "episode of care" and related terms into its publications, documents, and communications to more accurately reflect the long-term professional relationships physical therapists often enjoy with their patients. The Board agreed to monitor this development and to determine at a later date whether an amendment to its regulations may be warranted.

CPEP – Professional/Problem-Based Ethics (“ProBE”) Program

Mr. Majors reported that the ProBE seminar will now be offered in Raleigh, North Carolina in addition to its home location in Denver, Colorado. The Board made a note to consider this fact when determining discipline decisions in the future and while administering to its discipline docket.

FSBPT’s aPTitude Continuing Competence Verification System

Mr. Majors provided the Board a demonstration of the aPTitude continuing competence verification system, with an emphasis placed on the ease with which continued competency information can be uploaded by credential holders and reviewed by Board staff. The Board was reminded that Susan Layton with FSBPT and Jeff Rosa with the Ohio Board of Physical Therapy had offered a similar in-person demonstration to the Board in March of 2011. The Board was also provided with a copy of Alabama’s continued compliance regulation scheduled to take effect in October. Mr. Majors also summarized the changes to Colorado’s continued competency requirements scheduled to take effect in November of 2014.

Following lengthy review and discussion, the Board concluded that it was not prepared to require its credential holders to use aPTitude in the 2013 – 2015 biennium to report their CEU compliance. Instead, the Board decided to transition into a mandatory aPTitude process by first requiring only those credential holders who will be subject of the 2015 CEU audit to share the information with the Board.

2014 & 2015 Fixed Date Testing Dates

The Board was provided a copy of the 2014 and 2015 fixed date testing dates and the new Prometric fees. The Board agreed that this information would prove valuable to physical therapy education programs throughout the state in developing curriculum and scheduling class schedules.

NPTE Comment Survey and Candidate Satisfaction Survey Report

The Board was provided a copy of the comment summary report and candidate satisfaction survey results for those candidates who sat for the NPTE from April through June of 2013.

Opinion Requests

The Board reviewed the following opinion requests from:

(1) Karen Murner, PT, inquiring about the rationale for mandating the HIV/AIDS requirement in 201 KAR 22:020 Section 2(1)(c) and 201 KAR 22:040 Section 1(4). Following consideration, the Board instructed staff to notify Ms. Murner that, pursuant to KRS 214.610(1), all individuals licensed or certified in Kentucky under KRS Chapters 311, 311A, 312, 313, 314, 315, 320, 327 (i.e., the Physical Therapy Practice Act), 333, and 335 (i.e., collectively, all health care related boards) are required to complete the HIV/AIDS course requirement, and the Board has no authority to waive this requirement.

(2) David Bell, PT, DPT, Ph.D., inquiring about a disagreement he has had recently with his employer concerning his ability to use his last name and title on his name badge. Following consideration, the Board instructed staff to notify Mr. Bell that the Board does not have lawful jurisdiction over his employer, and the disagreement appears to involve a company policy that is essentially internal in nature; thus, Mr. Bell is encouraged to address this matter directly with his employer to determine whether a mutually acceptable resolution is feasible.

(3) Kimberly N. Atkinson, PT, NCS, inquiring whether a physical therapist or technician, if adequately trained, may provide catheterization services to patients with spinal cord injuries. Following consideration, the Board instructed staff to notify Ms. Atkinson that, while a caregiver typically provides this service, it would be acceptable for a physical therapist or a technician to perform this service if the caregiver was absent or otherwise unavailable. The Board noted that this service is usually incidental to,

or in preparation of, physical therapy, and the Board emphasized that competency must be demonstrated in any training provided to the physical therapist or technician prior to the delivery of this service.

(4) Baltazar B. Molas IV, PT, DPT, inquiring whether, as both an established licensed practitioner in New Jersey and a foreign-educated applicant by endorsement, the Board would excuse him from the requirement to take the TOEFL, as set forth in 201 KAR 22:070 Section 1(2)(b)2. Following discussion, and after determining that Mr. Molas' country of origin is the Philippines, the Board concluded that English is deemed to be the native language of his country of origin; thus, he has demonstrated proof of English language proficiency and the TOEFL is not required. However, the Board also determined that Mr. Molas must meet the other requirements set forth in 201 KAR 22:070 Section 1(2) before his application may be approved. The Board instructed staff to so notify Mr. Molas.

(5) Bethany Doninger, PT, inquiring about the legal requirements concerning a physical therapist's ability to directly handle iontophoresis and dexamethasone for patient delivery. After consideration, the Board instructed staff to provide Ms. Doninger with a copy of an opinion issued by the Board of Physical Therapy and the Board of Pharmacy on May 19, 1988.

Civil Matters and Investigations

2012 Complaint Committee

C2012-12: Mr. Brengelman reported that Mr. Montgomery was personally served with the Civil Complaint and his Answer is due 07/29/2013. If his Answer is not timely filed, the Board would be eligible to seek a default judgment. Upon discussion and consideration, the Complaint Committee recommended and moved that the Board authorize Counsel to seek a Default Judgment if no Answer is timely filed or to propose an agreed order of settlement if an Answer is timely filed. This motion was seconded by Virginia Johnson, which carried.

C2012-26: The Complaint Committee reported that this case is ongoing.

C2012-27: Following consideration of information from its Investigator, including records obtained pursuant to investigative subpoena, and having reviewed the response filed to the complaint, and after finding insufficient information uncovered during the investigation to support a finding of a violation, the Committee recommended and moved that this investigation be closed. This motion was seconded by Ms. Volz, which carried.

2013 Complaint Committee

C2013-02: The Complaint Committee reported that this case is ongoing.

C2013-06: The Complaint Committee reported that, based on Respondent's disciplinary action in Indiana based on a finding of fraud or material deception: (1) in order to obtain a certificate; (2) by billing for services she did not provide; and (3) by altering a patient record in an attempt to interfere with, or refuse to cooperate in, an investigation or disciplinary proceeding, Mr. Brengelman had been authorized by the Board to attempt to resolve the action informally. Mr. Brengelman prepared a settlement agreement based on reciprocal discipline, which was signed by Respondent. Therefore, the Committee recommended and moved that the settlement agreement be approved by the Board. This motion was seconded by Ms. Volz, which carried.

C2013-07: The Complaint Committee reported that this case is ongoing.

C2013-08: The Complaint Committee reported that this case is ongoing.

C2013-10: Following consideration of information from a credential holder relative to a claim of one or more individuals purportedly practicing physical therapy at "Next Level Physical Therapy, Personal Fitness and Life Coach" in Nancy, Pulaski County, Kentucky, without being properly credentialed, the

Committee recommended and moved that, if a violation was determined to have occurred, Mr. Brengelman prepare a letter of resolution in lieu of a cease and desist affidavit in an effort to resolve this action informally. This motion was seconded by Ms. Ogle, which carried.

R2013-11 through R2013-16: Following consideration of information from Mr. Majors that all of the subject credential holders provided written statements of explanation why they answered "yes" to questions on their renewal affidavit, the Committee recommended and moved that these cases be closed. Ms. Block seconded this motion, which carried.

R2013-15: The Complaint Committee reported that during the renewal process Respondent reported she was convicted of the criminal offense of having the intent to defraud/scheme artifice to obtain benefits less than \$10,000.00 (two counts), and staff had uncovered prior unreported criminal convictions for public intoxication, drug possession (marijuana), and resisting arrest. Therefore, the Committee recommended and moved that an investigation be opened, a Board complaint be filed, and Respondent be ordered to undergo a mental health/chemical dependency evaluation. Ms. Volz seconded the motion, which carried.

R2013-17: The Complaint Committee reported that during the renewal/reinstatement process Respondent acknowledged having practiced physical therapy on a lapsed credential, and the Board had authorized Mr. Brengelman to attempt to resolve the action informally without the need for hearing. Mr. Brengelman prepared a settlement agreement, which was signed by Respondent. Therefore, the Committee recommended and moved that the settlement agreement be approved by the Board. This motion was seconded by Mr. Grubb, which carried.

R2013-19 through R2013-29: The Complaint Committee reported that all of those credential holders who returned an affidavit indicating they had practiced on a lapsed credential accepted the Board's offer of: (1) a private admonition; (2) a base fine of \$250.00; and (3) an additional fine of \$70.00 per day of practice on a lapsed PTA certificate or \$100.00 per day of practice on a lapsed PT license. Therefore, the Committee recommended that these cases be closed. This motion was seconded by Ms. Johnson, which carried.

C2013-30: The Complaint Committee reported it had received a complaint alleging fraud or material misrepresentation in the delivery of services, and the Committee recommended and moved that an investigation be opened. Mr. Grub seconded this motion, which carried.

C2013-31: The Complaint Committee reported it had received a complaint alleging fraud or material misrepresentation in the delivery of services, and the Committee recommended and moved that an investigation be opened. Mr. Grub seconded this motion, which carried.

CE2013-32: The Complaint Committee reported that, after she renewed her license in 2013, this credential holder moved to voluntarily surrender her license due to medical reasons which prevented her from practicing. The Committee noted that this credential holder had not satisfied the continuing competency requirements as required prior to her renewal. Therefore, the Committee recommended and moved that the Board accept her motion to voluntarily surrender her license, and that her reinstatement, if any, be conditioned upon her satisfaction of the continuing competency requirements for the 2011 – 2013, biennium as well as any other requirements which may exist at the time of her reinstatement application, and that she pay an administrative fine at time of reinstatement. This motion was seconded by Ms. Johnson, which carried.

CE2013-33: The Complaint Committee reported that on 03/31/13 this credential holder filed an application for non-hardship extension of time to complete her continuing competency requirements for the 2011 – 2013 biennium, which was automatically granted through 06/30/13. However, the credential holder did not complete her requirements by the 06/30/13 extended deadline. She filed an application for hardship extension on 07/26/13 detailing several factors in support of the application. The Committee recommended and moved that her application be granted up through and including 03/31/14. This motion was seconded by Ms. Volz, which carried.

C2013-34: The Complaint Committee reported that this applicant by endorsement noted on her application that she had been disciplined by the Ohio Physical Therapy Board through a Consent Decree. Mr. Grubb recommended and moved that her application should be temporarily denied and Mr. Brengelman be authorized to resolve the matter informally by preparing a settlement agreement in which her license would be granted with a reprimand and a fine be imposed in the amount of \$250.00. This motion was seconded by Ms. Johnson, which carried.

C2013-35: The Complaint Committee reported that this applicant by endorsement noted on his application that he had a complaint pending with the Arkansas Physical Therapy Board. Staff was advised by the Executive Director of the Arkansas Board on 07/26/13 that the subject complaint had been dismissed with no action taken. Therefore, the Committee recommended and moved that the application for licensure by endorsement be approved, assuming all other terms and conditions had been satisfied. This motion was seconded by Mr. Grubb, which carried.

CE Audit: Following consideration and discussion, Ms. Johnson made the motion that fines based on non-compliance with continuing competency requirements, as determined from the CE Audit conducted by staff, remain at the same levels as established by the Board at its meeting on July 21, 2011, as follows:

(1) to issue a Private Admonishment to first time offenders for continuing competency violations with the following criteria:

- a. Jurisprudence Exam – base fine of \$100.00 plus \$60.00 for each credit hour
- b. HIV/AIDS – completed wrong course – fine of \$100.00
- c. HIV/AIDS – base fine of \$100.00 plus \$60.00 per credit hour
- d. Failure to timely complete minimum requirements – base fine of \$100.00 plus \$60.00 per credit hour

(2) to issue a Public Reprimand for first time offenders who fail to timely complete the minimum requirements, the jurisprudence exam, and the HIV/AIDS requirements (i.e., three continuing competency violations) through a Settlement Agreement, plus a base fine of \$300.00 and \$60.00 for each credit hour missing or taken after the renewal deadline:

(3) to issue a Public Reprimand for repeat offenders who fail to timely complete the minimum requirements OR the jurisprudence exam OR the HIV/AIDS requirements through a Settlement Agreement, plus a base fine of \$500.00 and \$60.00 for each credit hour missing or taken after the renewal deadline.

Ms. Johnson's motion was seconded by Ms. Pillow, which carried.

IPTPC Report

The Board reviewed the IPTPC report submitted and personally presented by Brian Fingerson, R.Ph. Cases that are involved in the IPTPC previously have come to the attention of the Board.

Update on Monitoring Probations

Updates were given concerning probation monitoring for the following: Malton Schexneider, PT; James Rick Roe, PT; Ron Cole, PT; Lawrence Tatem, PT; Amanda Mattingly, PTA; Jon-Mark French, PTA; Andreanna Spencer, PTA; Art Nitz, PT (written report); Michael Harris, PTA (written report); Michael Anthony, PT (written report); Terence Brown, PT (written report); and Lori Oakley, PTA (oral report). Following consideration, Tina Volz made the motion to replace Linda Pillow with William Curley as monitor for Ms. Oakley due to Ms. Pillow's other commitments owed to the Board. This motion was

seconded by Karen Ogle, which carried. Peggy Block recused herself and stepped out of the room during the Board's consideration of the report concerning Ms. Oakley.

Director's Report

Financial Report

The Board reviewed monthly, quarterly and 2013 YTD annual FAS3 financial report addressing the Board's revenues and expenditures.

Amendments to Administrative Regulations

Mr. Majors reported that the staff of the Legislative Research Commission agreed on 05/21/2013 to correct by technical amendment a clerical error in 201 KAR 22:130 which referenced an incorrect paragraph in the enabling statute.

Mr. Majors also reported that the public hearing for 201 KAR 22:045; 201 KAR 22:055E; and 201 KAR 22:130, previously scheduled for 07/31/13, was cancelled after no-one filed a written notice of intent to attend.

Mr. Brengelman reported that the proposed amendments to 201 KAR 22:045; 201 KAR 22:55E; and 201 KAR 22:130 were scheduled to be considered by the Administrative Regulation Review Subcommittee on 08/05/13 and by the Interim Joint Committee on Health and Welfare on 09/18/13.

2013 – 2015 Jurisprudence Exam

Mr. Majors reported that the changes to the proposed 2013 – 2015 JE made by the Board at the last meeting were submitted to the developers with Kentucky.gov, who will attempt to have this exam become "live" and fully accessible on the Board's website by the end of August.

Malpractice Report

Mr. Majors provided the members with a copy of the Department of Insurance Public Protection Cabinet's report of health care providers with settlement and/or judgments, dated July 1, 2013, covering the period from April 1, 2013, through June 30, 2013, in which no credential holders of the Board were listed.

FSBPT Quarterly Monitoring of Legislative Activity and Physical Therapy Regulation

Mr. Majors provided the members with a copy of FSBPT's March – June 2013 Quarterly Report of Legislative Activity and Physical Therapy Regulation.

CAPTE Accreditation Actions

Mr. Majors provided the members with a copy of CAPTE's accreditation actions taken on 4/24/2013.

Department of Revenue

Mr. Majors reported that on 05/28/13 he received notice from the Department of Revenue that it would be seeking quarterly updates of KBPT's credential holder database. Additionally, he was instructed to complete a licensing agency profile for KBPT, which was submitted on 07/11/13. Following discussion, the Board suggested that Mr. Majors attempt to determine whether Rep. Ben Waide is aware of the recent changes to KRS 131.1817 which place the obligation upon state regulatory boards to revoke a credential when notified that the holder of that credential has assumed a tax delinquency status and, if so, whether Rep. Waide supports the use of regulatory boards for this purpose.

KBPT Telephone System

Mr. Majors reported that he has placed a hold on exploring the feasibility of a new VoIP telephone system due to unexpected delays in obtaining quotes from the Commonwealth Office of Technology (COT) as well as structural compromises detected in current KBPT office space that may render the expense and wiring of the new system unwise until the integrity of the space has been secured. Mr. Majors agreed to provide the Board an update at the next meeting.

KBPT Office Space

Mr. Majors provided a report concerning the examination of alternative office space, noting that the primary representative with Finance Facilities has been unavailable due to extended medical leave, and thus little new information was available. Commercial properties which currently house state tenants were also identified as potential sites. Mr. Majors agreed to provide the Board an update at the next meeting.

KBA Dues

Mr. Majors requested that the Board consider approving payment of his annual membership dues for the Kentucky Bar Association, noting that two other boards in Kentucky which employ licensed attorneys to serve as its executive directors have so approved. Ms. Pillow moved for the Board to approve payment of these dues. This motion was seconded by Ms. Volz and carried.

Conferences Relating to Physical Therapy

The Board reviewed the schedule of upcoming conferences, as follows:

- a. FSBPT's Leadership Issues Forum Conference
(08/09-10/13 – Alexandria, VA)
Mr. Majors indicated that he had been invited to attend this conference at FSBPT's expense with Ms. Pillow and Ms. Volz, both of whom could not schedule this on their calendar. The Board approved Mr. Majors' attendance.
- b. FSBPT's Ethics and Legislation Committee Meeting
(08/25-26/13 -- Alexandria, VA)
Mr. Majors indicated that he had been invited to attend this meeting of the Ethics and Legislation Committee, of which he is a member, at FSBPT's expense. The Board approved Mr. Majors' attendance.
- c. FARB – Attorney Certification Conference
(10/04-06/13 – The Coeur d'Alene in Coeur d'Alene, ID)
Following discussion, no Board member expressed interest in attending this conference. The Board previously approved for Mr. Majors and Mr. Brengelman to attend.
- d. FSBPT Annual Conference
(10/10-12/13 – San Antonio, TX)
The Board was advised that Mr. Brengelman and Brian Fingerson have been asked to present at this conference, and their expenses will be paid by FSBPT. Mr. Majors also noted that FSBPT will pay the expenses for the administrator/executive director, the voting Delegate and the primary Alternate Delegate from each member board. Following discussion, the Board reaffirmed that Ms. Pillow shall serve as the Board's primary voting delegate and Ms. Volz shall serve as the Board's alternate voting delegate. Mr. Grubb moved that the Board approve and fund up to four additional members to attend this conference. Ms. Block seconded this motion, which carried. The members agreed to determine their respective availability and to report same to Mr. Majors.

e. APTA National Student Conclave
(10/24-27/13 – Louisville, KY)

The Board reviewed, approved and ratified the lists of persons issued licenses and certificates since the last meeting, as well as a list of examinees and reinstatements. The lists are attached to these minutes.

A motion was made by Ms. Johnson to adjourn the meeting at 6:10 p.m. The motion was seconded by Mr. Grubb and carried.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Scott D. Majors', with a stylized flourish at the end.

Scott D. Majors
Executive Director